

UNC CHARLOTTE
DEPARTMENT OF MUSIC
COMPUTER LAB ACCESS APPLICATION

Name _____ Student ID _____

Local Address _____

Phone _____ Email Address _____

Permanent Address _____

Course for which access is necessary: _____

This application for access is available only to students currently enrolled in a dance, music, or theatre course that requires access to the Department of Music Computer Lab (ROB 204). After your application has been processed, you will be able to swipe your student ID card for access into the lab during nights and weekends. Please note that entry into Robinson Hall after 9:00 pm on weekdays and at any point over weekends may require a separate application.

Along with this privilege comes responsibility to adhere to the regulations for use of the computer lab:

1. You may only enter the lab between the hours of 7:00 am and 10:00 pm, and may stay no later than 11:00 pm.
2. You must close the door behind you when you enter and exit the lab (even if the door was already open). At no point is the door to remain open. If you are unable to close the door, please call campus police at 7-2200.
3. You must limit your presence in the building to the lab, unless you have specifically received permission to access other spaces from the Department of Dance, Music, or Theatre.
4. You are not to grant access to the lab to any other individual. If a classmate wants to use the lab, that classmate must swipe in separately.
5. At no time is food, drink, or smoking allowed in the lab.
6. Theft, vandalism, and/or any other mistreatment of the facilities and/or equipment will not be tolerated.
7. While the Department of Music does not hold you responsible for the enforcement of these policies on others using the lab, we do require that you IMMEDIATELY report any suspicious or destructive behavior to the Campus Police.

By signing below, you acknowledge that you understand the regulations for access and are aware that this privilege may be revoked at any time due to any policy violation.

I have read and I understand the regulations listed above, and I agree to adhere to them. I also understand that whenever I swipe my card, my presence in the lab will be logged by the university, and I will be among the first to be contacted if any problems are reported.

Signature _____ Date _____